



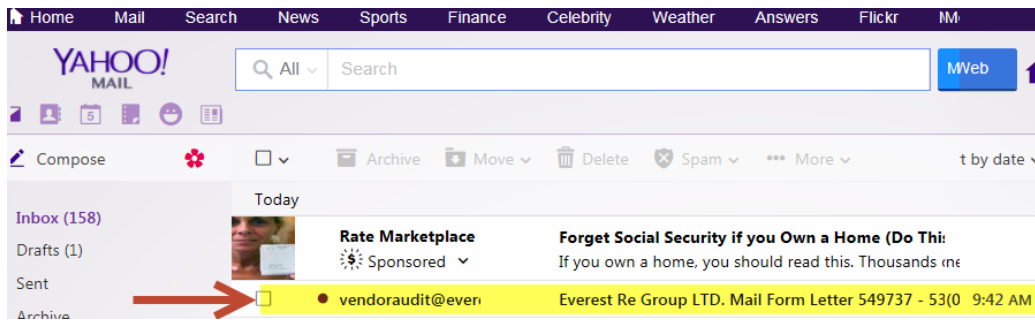
PREMIUM AUDIT NEWS

Voluntary Audit Form

Voluntary Audit Form - What is it and what do I do if I receive one?

Your policy premium is based on payroll or sales *estimates* you provide prior to your policy start date. At the end of the policy period, we review your records to determine your actual payroll or sales figures and to adjust the estimates based on these amounts. To calculate the final earned premium, we conduct a premium audit. Audits of certain policies may be completed via a voluntary form, which is sent out by e-mail and completed on the internet.

An e-mail request will be sent asking for the required information. The e-mail will come from "vendraudit@everestre.com" (Please ensure that this e-mail address is not 'blocked') and the Subject line of the e-mail will start with "Everest Re Group LTD Mail Form Letter..." as shown below:



It is important to note that an audit doesn't always mean a higher premium; it could also result in a reduction!

How It Works

When opening the e-mail, the body of the note will detail which policy is being audited and the policy period. It will also contain:

- a link to a website
- A unique username and
- password:

INSTRUCTIONS

Completing the forms on the Internet is the

<https://everest.ausum.net>

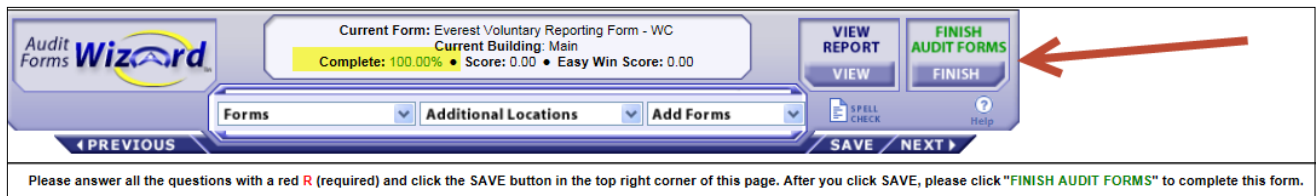
Next, log in using this unique username:

549737

And this unique password:

549737-264574

Clicking on the link will bring up a log-in screen. Use the username and password provided to sign in to the system. Once in, complete the required items (they are marked with a red "R"), then click "Finish Audit Forms" to submit:



CONTACT US:

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